



THE ASSAM  
**ROYAL GLOBAL UNIVERSITY**  
GUWAHATI

## **CRITERION 6**

### **GOVERNANCE, LEADERSHIP and MANAGEMENT**

#### **METRIC NO. 6.4.1**

- Seed money allocation for research projects**
- Remuneration to resource persons**
- Related Policies**

# **SEED MONEY ALLOCATION FOR RESEARCH PROJECTS**



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( Under Section 2(f) of UGC Act 1956 )

Dear Colleagues,

We are pleased to inform you that an amount of ₹ 11,11,173.00 (rupees eleven lakh eleven thousand one hundred and seventy-three only) was sanctioned to the following faculty members as the first lot of seed grants in order to facilitate initiating research work. Nearly all the mini-research projects granted to the faculty members have been completed. Pertinent to mention that several students also participated in the research work. The list is given below:

SL. NO	FACULTY INCHARGE	DEPARTMENT	AMOUNT GRANTED
1	Dr. Hirak Ranjan Das	ME	₹ 17,673.000
2	Dr. Susmita Paul	Microbiology	₹ 45,000.000
	Dr. Birson Ingti		
3	Dr. Birson Ingti	Microbiology	₹ 35,000.000
	Dr. Susmita Paul		
4	Dr. Debajit Borah	Biotechnology	₹ 45,000.000
5	Dr. Sanchayita Rajkhowa	Chemistry	₹ 50,000.000
6	Dr. Bhaskarjyoti Gogoi	Biotechnology	₹ 35,000.000
7	Dr. Rupesh Kumar	MLT	₹ 32,000.000
8	Dr. Ranjan Dutta	Biotechnology	₹ 50,000.000
9	Dr. Subhasis Debnath	Pharmacy	₹ 31,000.000
10	Dr. Rajan Kumar	Chemistry	₹ 40,000.000
11	Dr. Siddhartha Narayan Borah	Biotechnology	₹ 40,000.000





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12	Dr. Sthiti Porna Dutta	Biochemistry	₹ 40,000.000
13	Dr. Pubalee Sarmah	Chemistry	₹ 50,000.000
14	Dr. Anup Malakar	Chemistry	₹ 35,000.000
15	Dr. Taranga Jyoti Baruah	Biochemistry	₹ 40,000.000
16	Dr. Susmita Dey	Zoology	₹ 40,000.000
	Dr. Dharmeswar Barhoi		
	Mr. Anurudha Chakraborty		
17	Dr. Dharmeswar Barhoi	Zoology	₹ 35,000.000
	Dr. Susmita Dey		
	Mr. Anurudha Chakraborty		
18	Dr. Debojeet Sahu	Chemistry	₹ 40,000.000
19	Dr. Biswajit Sarma	Chemistry	₹ 35,000.000
20	Dr. Mitrajit Deb	Zoology	₹ 35,000.000
21	Dr. Anuradha Devi	Mathematics	₹ 50,000.000
	Mr. Anukur Jyoti Kashyap		
22	Dr. Anirddha Deka	CSE	₹ 35,000.000
	Mrs. Ankita Goyal Agarwala		
	Prof.(Dr.) Alak K Buragohain(Mentor)		
23	Dr. Sujata Deb	Physics	₹ 45,000.000
24	Dr. Niraj Singh	Microbiology	₹ 40,000.000



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25	Dr. Atanu Bhattacharjee	Pharmacy	₹ 30,500.000
26	Dr. Pranabesh Sikdar	Pharmacy	₹ 25,000.000
27	Dr. Hirak Ranjan Das	ME	₹ 35,000.000
	Dr. Sankar Barman	Physics	
28	Dr. Hirak Ranjan Das	ME	₹ 25,000.000
	Dr. Sankar Barman	Physics	
29	Dr. Stuti Goswami	English	₹ 40,000.000
30	Dr. Anupam Das	CSE	₹ 15,000.000
<b>TOTAL AMOUNT</b>			<b>₹ 11,11,173.000</b>

The second lot of seed-money grants will be provided through a committee soon. A fresh call for submission of research projects will be made.

We shall look forward to your response.

Best wishes

Professor Mihir K. Chaudhuri, Ph.D., D.Sc (hc), FASc, FNA

Bhatnagar Laureate

Former Vice-Chancellor, Tezpur (Central) University

Advisor, Chancellor's Secretariat

Raj Bhavan, Guwahati: 781001

Cum

Chief Advisor

Royal Global University

Betkuchi, NH-37, Guwahati: 781035

Email: [mkc@rgu.ac](mailto:mkc@rgu.ac)

Contact No: 9954449454

# **REMUNERATION TO RESOURCE PERSONS**

**Revised remuneration policy for AY 19-20 for visiting faculty/ invited guests/ speaker/external examiners.**

<b>Deptt./ Section</b>	<b>Activities</b>	<b>Rates of Remuneration</b>
Examination Department	Practical/Viva Examination (Lab Experiments/Lab Viva) for all UG courses	a) Honorarium= @ Rs.25/- per student b) Minimum= Rs.800/- (in case the number of students is less than 30)
	Project Viva Examination (Summer Internship Projects/ Research Projects for all UG Courses)	a) Honorarium = @ Rs.50/- per student or @ Rs.200/- per group b) Minimum= Rs.800/- (in case the number of students is less than 30)
	Practical/Viva Examination (Lab Experiments/ Lab Viva) for all PG courses	a) Honorarium = @ Rs.30/- per student b) Minimum= Rs.800/- (in case the number of students is less than 30)
	Project Viva Examination (Summer Internship Projects/ Research Projects for all PG Courses)	a) Honorarium = @ Rs.75/- per student b) Minimum= Rs. 800/- (in case the number of students is less than 30)
	Royal School of Architecture (for Architecture Courses)	For Term Work : A. Core papers/subjects: <u>Level 1 (1<sup>st</sup> -3<sup>rd</sup> year):</u> a) Honorarium = @ Rs.75/- per student b) Minimum= Rs.1000/- (in case the number of students is less than 30)  <u>Level 2 (4<sup>th</sup> -5<sup>th</sup> year)/ Architecture Design (Evaluation &amp; Viva):</u> a) Honorarium = @ Rs.100/- per student b) Minimum= Rs.1000/- (in case the number of students is less than 30)  B. Allied papers/subjects (for all levels): a) Honorarium = @ Rs.50/- per student b) Minimum= Rs.800/- (in case the number of students is less than 30) C. <u>Thesis:</u> a) Honorarium = @ Rs.200/- per student b) Minimum= Rs.1500/- (in case the number of students is less than 30)

	Royal School of Architecture (for Interior Design Course)	<p>For Term Work:</p> <p>A. Core papers/subjects: a) Honorarium = @ Rs.55/- per student b) Minimum= Rs.800/- (in case the number of students is less than 30)</p> <p>B. Allied papers/design (for all levels): a) Honorarium = @ Rs.40/- per student b) Minimum= Rs.800/- (in case the number of students is less than 30)</p> <p>C. Design (Evaluation &amp; Viva): <u>Design Project:</u> a) Honorarium = @ Rs.75/- per student b) Minimum= Rs.800/- (in case the number of students is less than 30)</p> <p><u>D. Thesis:</u> a) Honorarium = @ Rs.150/- per student b) Minimum= Rs.1200/- (in case the number of students is less than 30)</p>
Ph.D. /Research Department	External examiners for evaluation of thesis of PhD and Post-Doctoral Programmes	Rs 1500/- per thesis
	Remuneration to External examiners for Viva Voce/Seminar etc for students of Research Degree Programmes	a) Rs 600/- per student /minimum of Rs 1000/- b) In case 2 or more External examiners are called and both jointly evaluate candidates then the remuneration will be equally divided.
HR	Sr. Professor/ Professor / Visiting (Adjunct) faculty from Corporate/Profession with more than 20 years of experience in their own field.	a) Rs. 1,000/- per theory class of 55/60 mins b) in case of practical/studio, it shall be half
	Associate Professor / Assistant Professor / Visiting (Adjunct) faculty from Corporate/Profession (with less than 20 years of experience) in their own field.	a) Rs. 800/- per theory class of 55/60 mins b) in case of practical/studio, it shall be half

Other allowances:

1. Conveyance allowances for experts from Guwahati – minimum Rs.300/- or as per actuals, if they are from Guwahati.
2. Conveyance allowances for experts outside Guwahati, within 100 kms. radius (a max. 200 kms both ways) – charges @ Rs. 7.50/- per km (as per actuals). Change in rate shall be notified from time to time, as and when decided by Competent authorities.



3. Conveyance allowances for other experts – upto 2<sup>nd</sup> AC fare or actuals, whichever is lower.
4. Any expert from Guwahati, availing RGU vehicle, will not be entitled to conveyance allowance. Experts coming from outside Guwahati (via train, bus etc.) may be provided local conveyance to and fro from railway station, ISBT etc., subject to availability. If, university transport is not available, local cab/taxi amount will be reimbursed as per actuals.
5. On-campus accommodation may be provided to guests from outside Guwahati, if required, subject to availability and approval of senior officers of the University.
6. Faculty members, invited as visiting faculty from Royal Global School, a senior secondary school run by same promoting body i.e. Gyan Sagar Foundation shall be paid 50% of the honorarium given to other visiting faculty during the school timings and 70% of the honorarium given to other visiting faculty, beyond the school timings.
7. RGU faculty members taking classes in Ph.D. course/Morning B.Com. course, beyond university hours shall be paid 70% of the honorarium given to other visiting faculty.
8. Any other special permission is subject to case to case approval from competent authority.

All programmes/ Departments	Guest Speakers (one speaker should not be invited for more than two times in a semester)	a) for session of 60 to 90 minutes – Rs. 1500/- per session b) for session of 2 ½ hours or more (but less than 4 hours) – Rs. 3000/- per session c) for session of 4 hours of more – Rs. 5000/- per session
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Other allowances:

1. Conveyance allowances for experts from Guwahati – Rs. 500/- per day
2. Conveyance allowances for experts outside Guwahati, within 100 kms. radius (a max. 200 kms both ways) – charges @ Rs. 7.50/- per km (as per actuals). Change in rate shall be notified from time to time, as and when decided by Competent authorities.
3. Conveyance allowances for other experts – upto 2<sup>nd</sup> AC fare or actuals, whichever is lower.
4. Any speaker from Guwahati, availing RGU vehicle, will not be entitled to conveyance allowance. Experts coming from outside Guwahati (via train, bus etc.) may be provided local conveyance to and fro from railway station, ISBT etc., subject to availability. If, university transport is not available, local cab/taxi amount will be reimbursed as per actuals.
5. On-campus accommodation may be provided to guests from outside Guwahati, if required, subject to availability and approval of senior officers of the University.
6. Any other special permission is subject to case to case approval from competent authority.

## **RELATED POLICIES**

Annexure 2019/2  
Incl  
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## INCENTIVE SCHEME FOR ACADEMIC STAFF MEMBERS

### INTRODUCTION:

Faculty & Academic Staff members are the backbone of any University and in order to sustain the growth of the University further, the faculty members should be more involved in research, patents and other academic tie-ups. In order to facilitate and to undertake such activities, RGU has proposed a policy '**Incentive Scheme for Academic Staff members**' over and above the regular appraisal process.

This scheme is proposed to reward those faculty members who exhibit extraordinary contribution/performance towards research related activities, co-guiding Ph.D scholars or establishing other academic collaborations etc.

### DETAILS OF INCENTIVES:

- (A) **Publication of Research Papers/Case studies etc. in UGC referred journals (only in cases of single author or main author). Papers in conference proceedings shall not be considered:**

Category of publication*	Financial Incentive
1. International Peer Reviewed Journals (Impact Factor of above 10)	Rs. 20,000/- per paper
2. International Peer Reviewed Journals (Impact Factor of above 05-10)	Rs. 10,000/- per paper
3. Category 'A' (impact factor between 03-05)	Rs. 7,500/- per paper
4. Category 'B' (impact factor between 01-03)	Rs. 5,000/- per paper

\* The category of publications w.r.t. impact factor for different subjects/courses/disciplines will be further scaled down by a committee of senior professors of the University, which shall be notified in due course of time.

- (B) **Guiding research scholars for Ph.D (not applicable on Co-guides) :** Rs. 5,000/- for each Ph.D. awarded from The Assam Royal Global University.
- (C) **On being granted a patent:** Rs. 15,000/-
- (D) **Academic tie-ups/signing-of MoUs with National institutions of repute through personal resources (after successful signing only):** 5,000/-
- (E) **Academic tie-ups/signing-of MoUs with Inter-National institutions of repute through personal resources (after successful signing only):** 10,000/-
- (F) **Getting Sponsored Projects:** An amount equivalent to 1% (one time) of the total project amount

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- (G) **Editor for inhouse journal/magazine:** Rs. 2,500/- per annum
- (H) **Editor for national journal/magazine:** Rs. 5,000/- per annum
- (I) **Editor for inter-national journal/magazine:** Rs. 7,500/- per annum
- (J) **For attending seminar/conference/workshop and other similar academic events:**

Under the changing environment of academic, technological and scientific innovation, existing theories, ideas and concepts are getting replaced or modified by new ones. In order to keep pace with the changing scenario, an educational institution has to continuously upgrade its curriculum and pedagogy. Consequently, the teachers also have to update their knowledge and expertise. New inventions, discoveries and knowledge are disseminated through seminar/conference/workshop and other similar academic events. Thus, contribution to and participation in the seminar/conference/workshop etc. are necessary for the teachers, the academic administrator and others associated with educational institutions. Accordingly, the following rules has been proposed for attending seminar/conference/workshop and other similar academic events by the members of faculty, academic administrators and others.

Scope of financial assistance:

Sl. No	Category of Staff	Max. No. of seminar/c onference /worksho p etc. within the country per academic year	Max. No. of seminar/co nference/w orkshop etc. outside the country per academic year	Max. limit for total financial assistance per year within the country	Max. limit for total financial assistance per year outside the country	Academic Leave granted for attending such academic events (in an academic year i.e. July to June)#
1.	Vice-Chancellor/Registrar/Director / Principal/ Dean/ Professor Emeritus/ Professor & equivalent	2	1	a) Rs. 15000.00 for presentation of paper or chairing session b) Rs. 10000.00 for participation only	Rs. 25000.00 for presentation of paper or chairing session only	10
2.	Associate Professor/ Deputy Registrar and equiv.	2	1	a) Rs. 10000.00 for presentation of paper or chairing session b) Rs. 7000.00 for participation only	a) Rs. 20000.00 for presentation of paper or chairing session only	8

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*W. S. Chatterjee*

*Approved*  
28/1/23

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3.	Assistant Professor / Assistant Registrar and equiv.	2	1	a) Rs. 5000.00 for presentation of paper or chairing session b) Rs. 3000.00 for participation only	a) Rs. 15000.00 for presentation of paper or chairing session only	6
4.	Other Academic/Adm in staff	1	0	a) Rs. 1500.00 for presentation of paper or chairing session b) Rs. 1000.00 for participation only	-	5

# for detailed policy on Academic leave, clause 11 of leave policy must be referred.

#### J. Eligibility/ General Terms & Conditions:

- a) This reward scheme is open for all faculty members across all constituent schools/departments of the University and other academic staff members.
- b) Incentive will be awarded only upon successful completion of the assignment undertaken.
- c) Any projects/consultancies/publications etc. undertaken must not affect the normal teaching load of the faculty as has been specified by the university.
- d) In case of any grievance, the decision of Hon'ble Vice-Chancellor/Chancellor shall be final.
- e) The above incentives/financial assistance will be provided along with funds (if any) from other sources like UGC, DST, CSIR and other financing organization/institutions.
- f) Letter of Invitation: Letter of Invitations/participation/grant of projects/ approval/ others in the name of the awardee is essential for financial assistance/incentive from the University.
- g) Certificate of participation/Certificate of successful completion of project/ research paper/ workshop/ conference etc.: Certificate of participation/certificate of successful completion is required in all the cases.
- h) Recommendations from the superior authority: Participation/involvement in any of the academic events is in the academic interest of the University as well for the faculty and should be relevant to his/her teaching and research. Such proposals (except for point 'j' above) must be vetted by Royal Research & Development Cell (RRDC)/Royal Centre for Research, Publications, Projects & Patents (RCRPPP), forwarded by IQAC, and finally approved by Hon'ble Vice-Chancellor. For point 'j' above, such proposals must be routed through the HoD/Coordinator and Dean/HoS followed by final approval of Registrar and Hon'ble Vice-Chancellor
- i) Bills, Vouchers and Receipts: The above financial assistance (only for point J above) is available by re-imburement on submission of item-wise statement of expenses duly supported by bills/vouchers/receipts in original. Where a financial receipt is not available, like local conveyance, a declaration by the participant giving relevant details is necessary. For incentives, documentary proof of the total expenses project cost has to be submitted.
- j) Eligibility criteria and not a matter of claim: The above rules are criteria for eligibility and do not constitute a claim for financial assistance or leave. Approval for financial assistance and leave will depend upon relevant inputs including spare-ability of the person during the material period without affecting the work of the University.

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- k) Submission of report: After completion of the above academic events/publication of research papers etc. the participant has to submit a report on the proceedings along with a copy of the paper, if any, presented by him/her, for perusal by the management and also for putting on record in his/her personal file.
- l) **Any teaching/non-teaching staff members actively involved in research/projects/publications/any other academic activities as mentioned above, shall also get a relaxation in teaching load upto two hours/per week. However, the decision of competent authority in this case shall be final.**

**This policy will be effective from AY 2019-20 with immediate effect.**

Drafted by - Dipika T. Agarwal, Asstt. Registrar (HR & RC), RGU

Approved by - Hon'ble Vice-Chancellor and Hon'ble Chancellor

Date: 03/9/19

**Approved in - 11<sup>th</sup> Board of Management meeting, held on 10<sup>th</sup> May 2019.**

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3/9/19

*Chancellor*

*Agarwal*  
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**Continuation of Royal Merit - On Admission Scholarship on 2<sup>nd</sup> and subsequent years -**  
Royal Merit - On Admission Scholarship holders will be eligible for continuation of scholarship in the subsequent year of the programme, subject to fulfillment of the following terms and conditions:

- a) To continue availing 100% scholarship, a student must secure/maintain a position amongst top 5% of the students in the merit list of their respective programme/course.
  - b) To continue availing 50% scholarship, a student will have to secure/maintain a position amongst top 10% of the students in the merit list of their respective programme/course.
  - c) To continue availing 25% scholarship, students will have to secure/maintain a position amongst top 25% of the students in the merit list of their respective programme/course.
  - d) To continue availing scholarship, a student must clear all the papers in each semester and should not carry any back log in any semester, from the previous academic year.
  - e) To continue availing scholarship, a student must have an attendance of at least 90% in all the subjects in each semester from the previous academic year.
- The category in which a student is awarded a scholarship cannot be converted to any other category. In case a student fails to secure a position to maintain (continue) scholarship in a particular category, he/she will not be eligible for continuation of scholarship in any other category. For example, if a student availing 100% scholarship does not secure/maintain a position in top 5% but secures/maintains a position in top 10%, then he/she will be disqualified for 100% scholarship and at the same time will not be eligible for 50% scholarship.
  - A student availing 100% scholarship will have to pay Rs. 50,000.00 (Rupees Fifty Thousand only) as security deposit and Rs. 5000.00 (Rupees Five Thousand only) as caution money deposit at the time of admission. If the student continues qualifying for scholarship for all the years during the programme, the amount of Rs. 55,000.00 (paid as security and caution deposit) will be refunded after the completion of his/her respective programme of study. The security money will not be refunded in case of a student withdraws/drops out.
  - Students found guilty of involvement in any untoward incident or indiscipline (including ragging) will be disqualified for award of scholarship.
  - In case a student, availing Royal Merit - On Admission scholarship, fails to fulfill the condition for continuation of scholarship in the subsequent year/years, he/she will have to pay the full fee for subsequent year/years, as prescribed for other students. i.e. security deposit of Rs.50,000/- (Rupees Fifty Thousand only) of such students shall be adjusted against the fee to be paid for subsequent year/years, in case of 100% Scholarship awardee.
  - In case a student, availing Royal Merit - On Admission Scholarship, wishes to avail hostel/ transportation facilities, he/she will have to pay the full hostel/ transportation fees as prescribed for other students.
  - A student, once disqualified/suffers a break in scholarship, will not be eligible for further scholarship.
  - Final decision of granting scholarship lies with the University Scholarship Committee and or Competent Authority/s.

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**B. ROYAL ENDOWMENT & OTHER SCHOLARSHIP (For Indian Students)**

**Eligibility Criteria**

SCHOLARSHIP OFFERED	PG PROGRAMMES	UG PROGRAMMES
	Eligibility Criteria	
Nature of Scholarship (Category)	GRADUATION (ANY STREAM)	10+2
50% on annual fee, rest all fee to be paid	80% & Above in aggregate	85% & Above in aggregate
25% on annual fee, rest all fee to be paid	75% to 79.99%	80% to 84.99%

Eligibility Criteria			
Sl. No.	Programme	Category	Minimum Percentage Marks obtained in 10+2 / Graduation Examination
1	ALL PROGRAMMES	Annual family income less than Rs. 2.5 lac	Students availing Endowment Scholarship should fulfill the following criteria: i. Student should be eligible under the endowment scheme. ii. Student should submit relevant documents from the competent authority for verifying the stated category required for qualifying the Royal Endowment Scheme.
2		Ward of a mother who is a single parent	
3		Ward of a parent who is a teaching professional with annual income less than 4.5 lac	
4		Sports people who have participated in State/National level/Music and Fine Art	
5		Ward of a Defense Personnel with annual income less than 4.5 lac	
6		Ward of an Ex-Serviceman (Defense)/War Widow with annual pension less than 4.5 lac	
7		Differently-abled students	

- Awardee of Royal Endowment & other Scholarship in 50% or 25% categories are required to pay the full fee for the 1st semester/year of his/her programme of study along with the Admission Fee, Registration Fee and Caution Deposit (refundable). The amount of fee awarded as scholarship to the awardee in the 1st year, will be adjusted with the fee required to be paid in the 2nd semester/ year (as applicable).
- Apart from fulfilling the above criteria, a student must also secure overall 60% marks in Written Test (if any), Group Discussion (GD) if any and Personal Interview (PI) conducted by the University at the time of admission.
- The scholarships will be awarded annually. For subsequent year/years, the grant of scholarship to the awardees will be governed by **continuation of Royal Endowment & Other Scholarship Policy** (given below).

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- Any applications for Royal Endowment & Other scholarship from Under-graduate students and Post-graduate students will not be accepted **after 31st July and 31st August** respectively, of respective academic year or as notified from time to time.

**Continuation of Scholarship for Royal Endowment & Other Scholarship on 2nd and subsequent years -**

- i. Class attendance of the students must be 90% and above in all the subjects in each semester from the previous academic year.
- ii. To continue availing scholarship, a student must clear all the papers in each semester and should not carry any back log in any semester from the previous academic year and pass the semester/annual examination for promotion to the next year.
- iii. Students found guilty of involvement in any untoward incident (including ragging) will be disqualified for award of scholarship.
- iv. In case a student, availing Royal Endowment & Other scholarship, fails to fulfill the condition for continuation of scholarship in the subsequent year/years, he/she will have to pay the full fee for subsequent year/years, as prescribed for other students.
- v. In case a student, availing Royal Endowment & Other Scholarship, wishes to avail hostel/ transportation facilities, he/she will have to pay the full hostel/ transportation fees as prescribed for other students.
- vi. A student, once disqualified/suffers a break in scholarship, will not be eligible for further scholarship.
- vii. The category in which a student is awarded a scholarship cannot be converted to any other category. In case a student fails to secure a position to maintain (continue) scholarship in a particular category, he/she will not be eligible for continuation of scholarship in any other category.
- viii. Final decision of granting scholarship lies with the University Scholarship Committee and or Competent Authority/s.

**C. 100% Scholarship to two students from Chakma community\* of Miao Sub-division, Arunachal Pradesh**

**Eligibility Criteria -**

- i. A letter of recommendation from competent authority for 100% Scholarship to two students from Chakma community of Miao Sub-division, Arunachal Pradesh must be submitted to the admission office along with the necessary admission forms/application of scholarship, **latest by 31st July (for Under-graduate programme) and 31st August (for Post-graduate programme)**, respectively, every academic year or as notified from time to time.
- ii. The student's recommendation will be based on screening and identifying the meritorious students, as laid down by the competent authority.
- iii. This scholarship will be applicable for admission in any programme/course offered by the University, except few courses viz. **Nursing, Pharmacy and Architecture due to statutory requirements.**
- iv. The students must fulfil the minimum eligibility criteria of admission in the programme/course they have applied for, as laid down by the University.
- v. A student availing 100% scholarship will have to pay Rs. 50,000.00 (Rupees Fifty Thousand only) as security deposit and Rs. 5,000.00 (Rupees Five Thousand only) as caution money deposit at the time of admission.

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- vi. The scholarships will be awarded annually. For subsequent year/years the grant of scholarship to the awardees will be governed by **Continuation of 100% Scholarship to Chakma community of Miao Sub-division, Arunachal Pradesh** (given below).

**Continuation of 100% Scholarship to Chakma community of Miao Sub-division, Arunachal Pradesh on 2nd and subsequent years -**

**100% Scholarship holder from Chakma community of Miao Sub-division, Arunachal Pradesh** will be eligible for continuation of scholarship in the subsequent year of the programme, subject to fulfillment of the following terms and conditions:

1. To continue, a student must secure/ maintain a position amongst top 15% of the students in the merit list of their respective programme/ course.
2. To continue, a student must clear all the papers in each semester and should not carry any backlog in any semester, from the previous academic year.
3. To continue, a student must have an attendance of at least 85% in all the subjects in each semester from the previous academic year.
4. A student availing 100% scholarship from Chakma community will have to pay Rs. 50,000.00 (Rupees Fifty Thousand only) as security deposit and Rs. 5000.00 (Rupees Five Thousand only) as caution money deposit at the time of admission. If the student continues qualifying for scholarship for all the years during the programme, the amount of Rs. 55,000.00 (paid as security and caution deposit) will be refunded after the completion of his/her respective programme of study. The security money will not be refunded in case of a student withdraws/drops out.
5. Students found guilty of involvement in any untoward incident or indiscipline (including ragging) will be disqualified for award of scholarship.
6. In case a student, availing **100% Scholarship from Chakma community of Miao Sub-division, Arunachal Pradesh**, fails to fulfill the condition for continuation of scholarship in the subsequent year/years, he/she will have to pay the full fee for subsequent year/years, as per rules of the University and prescribed for other students. i.e. security deposit of Rs.50,000/- (Rupees Fifty Thousand only) of such students shall be adjusted against the fee to be paid for subsequent year/years.
7. In case a student, availing **100% Scholarship from Chakma community of Miao Sub-division, Arunachal Pradesh**, wishes to avail hostel/ transportation facilities, he/she will have to pay the full hostel/ transportation fees as per rules of the university and prescribed for other students.
8. A student, once disqualified/suffers a break in scholarship, will not be eligible for further scholarship.
9. Final decision of granting scholarship lies with the University Scholarship Committee and or Competent Authority/s.

**D. MONTHLY SCHOLARSHIP FOR SEMESTER TOPPERS**

Semester Toppers for each programme will be awarded a Monthly Scholarship of Rs. 3000.00 (Rupees Three Thousand Only) per month in the consequent semester. For example, topper of 1<sup>st</sup> semester will receive scholarship @ Rs 3000/month in the 2<sup>nd</sup> semester, 2<sup>nd</sup> semester topper will receive monthly scholarship in the 3<sup>rd</sup> semester and so on. This scholarship will be subjected to the following terms and conditions:

- a) Programmes/ courses where the total number of students in a class is more than 10
  - i. To avail the monthly scholarship under this criterion, the topper must secure 90% marks or more (SGPA >= 9) in aggregate in the semester end examinations and clear all the papers of the semester end examinations.

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- ii. Class attendance of the awardees, eligible for the above scholarship, **must be 95% and above in the particular semester.**
- b) Programmes/ courses where the total number of students in a class is less than or equal to 10.
- i. To avail the monthly scholarship under this criterion, **the topper must secure 95% marks or more (SGPA >= 9.5) in aggregate in the semester end examinations and clear all the papers of the semester end examinations.**
  - ii. Class attendance of the awardees, eligible for the above scholarship, **must be 95% and above in the particular semester.**
  - iii. **The topper must secure 80% or more marks in the internal assessment of the particular semester.**
  - iv. Proficiency in extra-curricular activities.
  - v. Good conduct in all activities of the University
- c) Students availing 'Merit - On Admission Scholarship' or Royal Endowment or Other Scholarship **will not be entitled for** 'Monthly Scholarship for Semester Toppers'. Toppers falling under these mentioned categories shall be awarded with a Merit Certificate/Certificate of Excellence only (without monetary Scholarship Amount) and that Scholarship amount for that programme /course stands null and void.
- d) If there are more than one semester topper in each programme/ course, i.e. same percentage of mark/SGPA is secured by more than one student, then the amount of scholarship awarded per month for that semester will be equally divided among them, subject to condition that the toppers are not availing any other scholarship from the University, mentioned above.
- e) If there are more than one semester topper in any programme/ course, i.e. same percentage of mark/SGPA is secured by more than one student, and if one of the toppers is availing any other kind of scholarship from the University, then the other topper shall get the full scholarship amount. In case there are more than two toppers, the amount shall be divided equally amongst the number of toppers not availing any other scholarship from the University.

**E. ROYAL MERIT - ON ADMISSION 100% SCHOLARSHIP TO FIVE INTERNATIONAL STUDENTS (from neighboring countries like Thailand, Bangladesh, Nepal, Bhutan and Myanmar)**

**Eligibility Criteria**

SCHOLARSHIP OFFERED	PG PROGRAMMES	UG PROGRAMMES
	Eligibility Criteria	
Nature of Scholarship (Category)	GRADUATION (ANY STREAM)	10+2
100% on annual fee, registration fee and admission fee, other applicable fee to be paid	80% & Above in aggregate	80 % & Above in aggregate

- i. A student availing 100% scholarship will have to pay in Rs. 50,000.00 (Rupees Fifty Thousand only) as security deposit and Rs. 5,000.00 (Rupees Five Thousand only) as caution money deposit at the time of admission.

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- ii. Apart from fulfilling the above criteria, a student must also secure overall 60% marks in Written Test (if any), Group Discussion (GD) if any and Personal Interview (PI) conducted by the University at the time of admission.
- iii. The scholarships will be awarded annually. For subsequent year/years the grant of scholarship to the awardees will be governed by **Continuation of Royal Merit - On Admission 100% Scholarship to International Students** (given below).
- iii. Any applications for **Royal Merit - On Admission 100% Scholarship to International Students** from Under-graduate students and Post-graduate students will not be accepted after **31<sup>st</sup> July and 31<sup>st</sup> August**, respectively, every academic year or as notified from time to time.

**Continuation of Royal Merit – On Admission 100% Scholarship to International Students on 2nd and subsequent years -**

Royal Merit – On Admission 100% Scholarship to International Students holders will be eligible for continuation of scholarship in the subsequent year of the programme, subject to fulfillment of the following terms and conditions:

- a) To continue availing 100% scholarship, a student must secure/maintain a position amongst top 5% of the students in the merit list of their respective programme/course.
  - b) To continue availing scholarship, a student must clear all the papers in each semester and should not carry any back log in any semester, from the previous academic year.
  - c) To continue availing scholarship, a student must have an attendance of at least 90% in all the subjects in each semester from the previous academic year.
- A student availing 100% scholarship will have to pay Rs. 50,000.00 (Rupees Fifty Thousand only) as security deposit and Rs. 5000.00 (Rupees Five Thousand only) as caution money deposit at the time of admission. If the student continues qualifying for scholarship for all the years during the programme, the amount of Rs. 55,000.00 (paid as security and caution deposit) will be refunded after the completion of his/her respective programme of study. The security money will not be refunded in case of a student withdraws/drops out.
  - Students found guilty of involvement in any untoward incident or indiscipline (including ragging) will be disqualified for award of scholarship.
  - In case a student, availing Royal Merit - On Admission 100% Scholarship to International Students, fails to fulfill the condition for continuation of scholarship in the subsequent year/years, he/she will have to pay the full fee for subsequent year/years, as prescribed for other students. i.e. security deposit of Rs.50,000/- (Rupees Fifty Thousand only) of such students shall be adjusted against the fee to be paid for subsequent year/years.
  - In case a student, availing Royal Merit - On Admission 100% Scholarship to International Students, wishes to avail hostel/ transportation facilities, he/she will have to pay the full hostel/ transportation fees as prescribed for other students.
  - A student, once disqualified/suffers a break in scholarship, will not be eligible for further scholarship.
  - Final decision of granting scholarship lies with the University Scholarship Committee and or Competent Authority/s.

**F. Refund/Adjustment of Scholarship for Students Applied for withdrawal.**

1. **Withdrawal in 2nd Year:** If the awardee withdraws his/her seat, he/she will forfeit the scholarship awarded and will not be entitled for refund/ adjustment of the amount of fee

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Page 7 of 8



- awarded as Scholarship. He/ She is only entitled to refund of the caution deposit, after deduction of Rs. 1000/- (Rupees One Thousand Only) as Processing Fee.
2. **Withdrawal after 2nd Year:** In exceptional cases, after due adjustment of the Scholarship amount awarded in the 2nd semester/year, if an awardee withdraws during his/her further course of study, he/she will not only forfeit the scholarship awarded but will also be required to pay back the amount of scholarship awarded to him/her during the 1st year/ his/her entire course of study (till the time he/she has studied).
  3. No Objection Certificate/ Clearance Certificate will not be issued to any student for not fulfilling the criteria as mentioned above. As such, Migration Certificate (if applied)/ Caution Deposit (Refundable) (if applied) cannot be issued/processed.

Please note:

1. The norms of the Monthly Scholarship for Annual Toppers (for annual programme) will be in congruent to the Monthly Scholarship for Semester Toppers.
2. 100% Scholarship will also be provided to the following communities who fall under the economically weaker section of the society as per Government of India's Income criteria, as per the norms & criteria laid down for 100% Scholarship to Chakma community of Miao Sub-division, Arunachal Pradesh.
  - i. Hajong – Meghalaya
  - ii. Kuki – Manipuri
  - iii. Riyang – Tripura
  - iv. Tiwa (Lalung) – Assam
  - v. Konyak – Nagaland.
3. University Scholarship Committee reserves the right to cancel/ modify/ change the policy at any point of time without prior notification.

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16/11/2022  
(Asstt. Manager)

16/11/22  
(Dean, Academics)

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(Registrar)

16/11/22  
(Pro Vice-Chancellor)

(EVP)

16/11  
(Vice-Chancellor)



(ANNEXURE /2019/MAR/6)



THE ASSAM

ROYAL GLOBAL UNIVERSITY

**Policy for providing financial assistance/ sponsoring some of the expenses incurred by the students for participation in inter-university/ zonal\*/ national/ international level academics/ co-curricular/ sports events, where student is representing the University/ State/ Country**

To promote student participation in inter-university/zonal\*/national/international level academics/co-curricular/sports events, where student is representing the University/ State/ Country, the University proposes sponsoring some of the expenses which are borne by the students during these events. The detailed policy is as follows -

**A. Students' Expenses, to be borne by the University for inter-University/Zonal\*/National level events, representing University/State -**

- 100% registration fee (upto a maximum of Rs.500/- per day subject to a maximum of Rs. 1000/-). In case, the registration fee also includes accommodation charges, 50% of the total amount (registration plus accommodation) shall be borne by the University, upto a maximum limit of Rs. 2000/- or actuals, whichever is lower.
- 100% of the travel expenses (after 50% student discount for sleeper class, in case of railways) and up to a maximum limit of Rs. 2000/- to and fro to destination (or as per actuals, whichever is lower) for any other mode of transport.
- 50% of the accommodation charges (in case free accommodation is not provided), subject to a maximum of Rs. 300/- day or actuals, which is lower upto a maximum amount of Rs. 1500/-
- No incidental expenses/ food charges/local conveyance

**B. General terms & conditions for students participating in events at inter-University/zonal\*/national levels, representing University/State -**

- i. Students can be sponsored by the university maximum twice in a year.
- ii. In case of consecutive wins (winner or 1<sup>st</sup> position /runners-up or 2<sup>nd</sup> position) in the last two events sponsored by the University, sponsorship can be extended to a maximum of thrice in a year.
- iii. In case of a student's participation is in more than one discipline of sports, he/she can be sponsored only for two independent events (in total) at either zonal\*/national level representing state/University.
- iv. A relaxation of maximum 15% in minimum attendance (i.e. 75% attendance as per UGC) can be allowed for participating in zonal\*/national level events. Under any circumstances, the student will have to maintain a minimum attendance of 60% in each subject to qualify for the semester end examinations.

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- v. Students representing University (RGU) in inter-university tournaments/events will get 'Duty Leave' for the said period.
- vi. Students will be eligible to apply for the sponsorship only if they have cleared all papers in all the previous semesters, preceding to applying for the sponsorship.

C. Students' Expenses, to be borne by the University for International level events representing University/Country -

- A maximum amount of Rs. 7000/- or actuals, whichever is lower
- No incidental expenses/ food charges/local conveyance etc.

D. General terms & conditions for students participating in events at international level representing University/Country -

- i. Students can be sponsored by the university maximum once in a year.
- ii. In case, students are declared winner/runners-up or held 1<sup>st</sup>/ 2<sup>nd</sup> position in the last event sponsored by the University, sponsorship can be extended to a maximum of twice in a year.
- iii. In case of a student's participation in more than one discipline of sports, he/she can be sponsored only for one independent event (in total) at either international level representing University/Country.
- iv. A relaxation of maximum 15% in minimum attendance (i.e. 75% attendance as per UGC) can be allowed for participation. Under any circumstances, the student will have to maintain a minimum attendance of 60% in each subject to qualify for the semester end examinations.
- v. Students will be eligible to apply for the sponsorship only if they have cleared all papers in all the previous semesters, preceding to applying for the sponsorship.

E. Expenses for faculty/staff, accompanying the sponsored RGU students, to be borne by the University -

- travel expenses of 3-tier AC in case of rail journey & 2-tier AC fare in exceptional circumstances, when tickets are not available in 3<sup>rd</sup> AC or faculty/staff is travelling by air.
- accommodation charges, as per University norms (in case free accommodation is not provided)
- Incidental expenses/ food charges/local conveyance, as applicable (as per DA rules of the University)

F. Process to apply - students eligible for this sponsorship and interested in applying for the same should submit an application with all relevant self-attested documents to the Sports Committee for sports events/to Academics section for other academic/co-curricular events. The sports committee/academic section shall put up cases for approval of Registrar and Hon'ble Vice-Chancellor, after getting it forwarded by concerned HoD/Coordinator/HoS, along with status of their attendance and results of previous years.

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14/19

Approval  
2/4/19

M. L. Saha  
2/4/19

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The final approval letter along with any other document shall be issued by Registrar/ Dy. Registrar/Asstt. Registrar of the University, through academics section only, with a copy to concerned HoD/Coordinator/HoS. No approval shall be granted during Semester-End Examinations.

- G. Process of applying for re-imbusement - The above sponsorship (granted/approved in advance/prior to events) is available by re-imbusement on submission of item-wise statement of expenses duly supported by bills/vouchers/receipts/tickets with boarding passes (if any) in original and a report on the event attended. Where a financial receipt is not available, like local conveyance (for faculty members only), a declaration by the concerned faculty giving relevant & logical details is necessary.

Note:

- i. The above rules are criteria for eligibility and do not constitute a claim for sponsorship to any student of the University. The University Authorities/Officers reserves the right to award this sponsorship, subject to availability of Sports budget. The decision of University Authorities/Officers in this regard shall be final.
- ii. The above policy is not applicable if students have allocated departmental/school fund for attending different events organized by National Association for Students of Architecture (NASA) etc.
- iii. Further relaxation in extra-ordinary circumstances may be given to student/s, representing Country in Inter-National tournaments for attending National camps and participating in events, subject to approval from Registrar and Hon'ble Vice-Chancellor of the University.
- iv. In case of Group/team events, the amount of sponsorship will be equal to the individual sponsorship amount multiplied by number of participants
- v. A corpus fund of Rs. 5 Lac shall be created with immediate effect for such sponsorships.

\* Zonal means North/South/East/West/Central or any other zone region where maximum of 4 states of India form a zone/region.

Mausa  
28/1/19

Boos  
2/4/19

Approved  
2/4/19

Abhejane  
2/4/19







## Policy on Research

### Preamble

The Assam Royal Global University, established by an Act of the Legislative Assembly of Assam in 2013, is a premiere private University of the North-East India. The University became functional in the year 2017. As a modern University, the Assam Royal Global University (RGU) is conscious of its roles and responsibilities in the knowledge economy for a sustainable world. The RGU believes in research and innovation that are evidence based, goal oriented and translatable. Research and innovation at RGU are premised on strong ethics and is driven towards sustainable development and environment for the state, the nation, and the world.

### Rationale

Universities are the institutions where critical inquiries and investigations are made on questions relating to every sphere of human knowledge. Universities are the drivers of the knowledge-based economy for a sustainable world. The research and Innovation policy of the RGU is premised on this central objective that is at the core of its functioning. Research and innovation aimed at generation of new knowledge for the benefit of the society and for enriching human understanding of the world is the *raison d'etre* of the Assam Royal Global University.

The RGU has the deepest conviction in the infinite creative and imaginative potential of its students and the faculty members. The underpinning philosophy of the RGU policy on Research and Innovation is that of a broad and liberal approach allowing freedom and liberty to the University community for intellectual engagement in any field of inquiry with uncompromising ethics.

### Objectives

The Research and Innovation policy of RGU is envisaged with the following basic objectives.

- To create a culture of research and innovation with a motivation for harnessing the imaginative and intellectual potential of the students, faculty members and the non-teaching members of the University.
- To actively promote and support research and innovation by the faculty members.
- To promote basic and applied research through multidisciplinary approaches.
- To encourage collaborative research within the University and with external institutions of repute.
- To emphasize on quality and original research work.
- To facilitate goal oriented, contextual and evidence driven research and innovation.

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- To coordinate and promote research activities in the identified thrust areas of research of the University in alignment with the regional and national research areas of focus.
- To ensure stringent ethical principles in conceptualization, methodology, biosafety, and publication of research work undertaken at the University
- To facilitate student research and innovation amongst the postgraduate and graduate students.
- To encourage women faculty members, students and non-teaching staff in research engagement.
- To attract senior eminent scholars and scientists to the University to facilitate good research work.
- To create state of the art research infrastructure to support research and innovation by the students, faculty members and non-teaching staff.
- To disseminate the knowledge produced through research for the benefit of the society.
- To promote translational research through innovation based on the generated knowledge to address local, regional, and national problems.
- To safeguard the Intellectual Property Rights of the faculty members, students and non-teaching staff for their generated knowledge and innovation.
- To encourage earning funding for extra mural projects from Government and Non-Government research funding agencies.
- To develop and upgrade human resource for enhancing research aptitude and skill through workshops, Faculty Development Programs, and seminars, etc., for the faculty members and non-teaching staff.
- To incentivize research and innovation of the faculty members and students through transparent and objective mechanism.
- To promote generation of revenue through the research generated knowledge through consultancy.

### **Incentives for promotion of good research**

The Assam Royal Global University actively encourages quality research by faculty members and students. Defining quality and determining the yardsticks for objective assessment of the standards of research work is of critical importance. The RGU has a policy of incentivization of good quality research by its faculty members. Towards this, certain quality parameters like publication in peer reviewed indexed journals with cite scores and drawing equivalence of journals in terms of cite scores have been worked out to provide objectivity and precision in assessing.

#### **Definitions:**

- **Indexed journals:** An indexed journal means that the journal has gone through and passed a review process of certain requirements done by a journal indexer.
- **Elsevier** is a Netherlands-based publishing company specializing in scientific, technical, and medical content.







$Citescore_{2019}$

$$= \frac{citations_{2019} + citations_{2018} + citations_{2017} + citations_{2016}}{publications_{2019} + publications_{2018} + publications_{2017} + publications_{2016}}$$

*Numerator* | Citations to articles, reviews, conference papers, book chapters and data papers published in 2016-2019.

*Note: The Cite Scores of the list of Journals of various subjects considered showing the three clusters (series) are in the Annexure I where the series 1 represented in the Y axis (indicated by the blue colour) reflects the range of the cite scores of the journals of the subjects and the series 2 (indicated by the brown colour) are indicative of the highest cite scores of the journals of each subject. The Annexure II presents the three series as explained in graphic form.*

*Denominator* | Articles, reviews, conference papers, book chapters and data papers published in 2016-2019

**Outlier:** The outlier journal is defined based on the percentage of difference between the cite score of the journal listed at the top of the 30 selected journals and the cite score of the journal beyond the listed journals. If the difference is more than 30%, the journal will be counted as an outlier. For example, for the subject of Social Science, 19.1 is the highest cite score amongst the 30 selected journals in the list and the journals beyond these 30 journals in the list with cite scores of 34.4, 68.4 and 125.5 are considered as outliers, because the percentage of differences in the cite scores are more than 30%.

$$\left( \% \text{ of difference} = \frac{34.4 - 19.1}{19.1} \times 100 = 80.1 \right)$$

For objective assessment of the published research work of the faculty members to decide on incentives the following parameters are considered.

- Quality of the research work will be counted only if the Journal is in the UGC CARE/SCOPUS/Web of Science /AHCI/SCIE/SSCI/SCI (**only in case of single author or main author**).
- Papers in conference proceedings shall not be considered.
- A Journal without cite score will be counted as zero cite score. So, research work published in such journals will not be counted.
- The highest cite score will be assumed the same for all sub-domains of a subject. For example, with respect to the subject of Chemistry the same cite score shall be applicable for the sub-domains of Physical Chemistry, Organic Chemistry, and Inorganic Chemistry.
- The highest cite score of the journals for a department will be calculated out of top 30 relevant journals as per the Scopus list excluding the outlier journals.

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- The number of Outlier Journals shall not be more than five (05) out of total 30 top listed journals.

### Method

For awarding selection of the good research publications of the faculty members the four bands of the normalised journals shall be the basis. However, this will be done by committees to be constituted for specific domains of research.

In exceptional cases, depending on the nature of the subject of research and its importance, the domain specific committee shall make its own assessment irrespective of status of the journal in terms of the normalization process by proper justification about the concerned work/journal.

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**ANNEXURE I**

**JOURNAL CITE SCORE**

SN	Departments	Bar Diagram representing highest score for each subject/course (Series 0)	Series 1	Series 2	Series 3	Series 4
		CITE SCORE	CITE SCORE	75%	Mid points (50%)	25%
1	ENGLISH	3.1	3.1	2.325	1.55	0.775
2	ARCHITECTURE	5.8	5.8	4.35	2.9	1.45
3	NURSING	6.3	6.3	4.725	3.15	1.575
4	History	8.2	8.2	6.15	4.1	2.05
5	Journalism	10.2	10.2	7.65	5.1	2.55
6	COMMERCE	10.3	10.3	7.725	5.15	2.575
7	PHYSIOTHERAPY	10.5	10.5	7.875	5.25	2.625
8	EVS	11.3	11.3	8.475	5.65	2.825
9	ZOOLOGY	11.7	11.7	8.775	5.85	2.925
10	GEOGRAPHY	12.4	12.4	9.3	6.2	3.1
11	TTM&HM	12.8	12.8	9.6	6.4	3.2
12	FINE ARTS	13.1	13.1	9.825	6.55	3.275
13	CE	14.5	14.5	10.875	7.25	3.625
14	Geology	15.1	15.1	11.325	7.55	3.775
15	Sociology	16	16	12	8	4
16	Political Science	16	16	12	8	4
17	Economics	16.8	16.8	12.6	8.4	4.2
18	LAW	17	17	12.75	8.5	4.25
19	Social Science	19.1	19.1	14.325	9.55	4.775
20	Psychology	19.4	19.4	14.55	9.7	4.85
21	ME	20.5	20.5	15.375	10.25	5.125
22	MATHEMATICS	21.7	21.7	16.275	10.85	5.425
23	BUSINESS	22.1	22.1	16.575	11.05	5.525
24	BOTANY	22.5	22.5	16.875	11.25	5.625
25	CSE	23.4	23.4	17.55	11.7	5.85
26	EE	23.4	23.4	17.55	11.7	5.85
27	ECE	23.4	23.4	17.55	11.7	5.85
28	PHYSICS	23.5	23.5	17.625	11.75	5.875
29	BIOCHEMISTRY	31.3	31.3	23.475	15.65	7.825
30	BIOTECHNOLOGY	31.5	31.5	23.625	15.75	7.875
31	Pharmacology	35.5	35.5	26.625	17.75	8.875
32	MICROBIOLOGY	36.9	36.9	27.675	18.45	9.225
33	CHEMISTRY	41.1	41.1	30.825	20.55	10.275
34	Fashion Design	not available				
35	Social work	not available				

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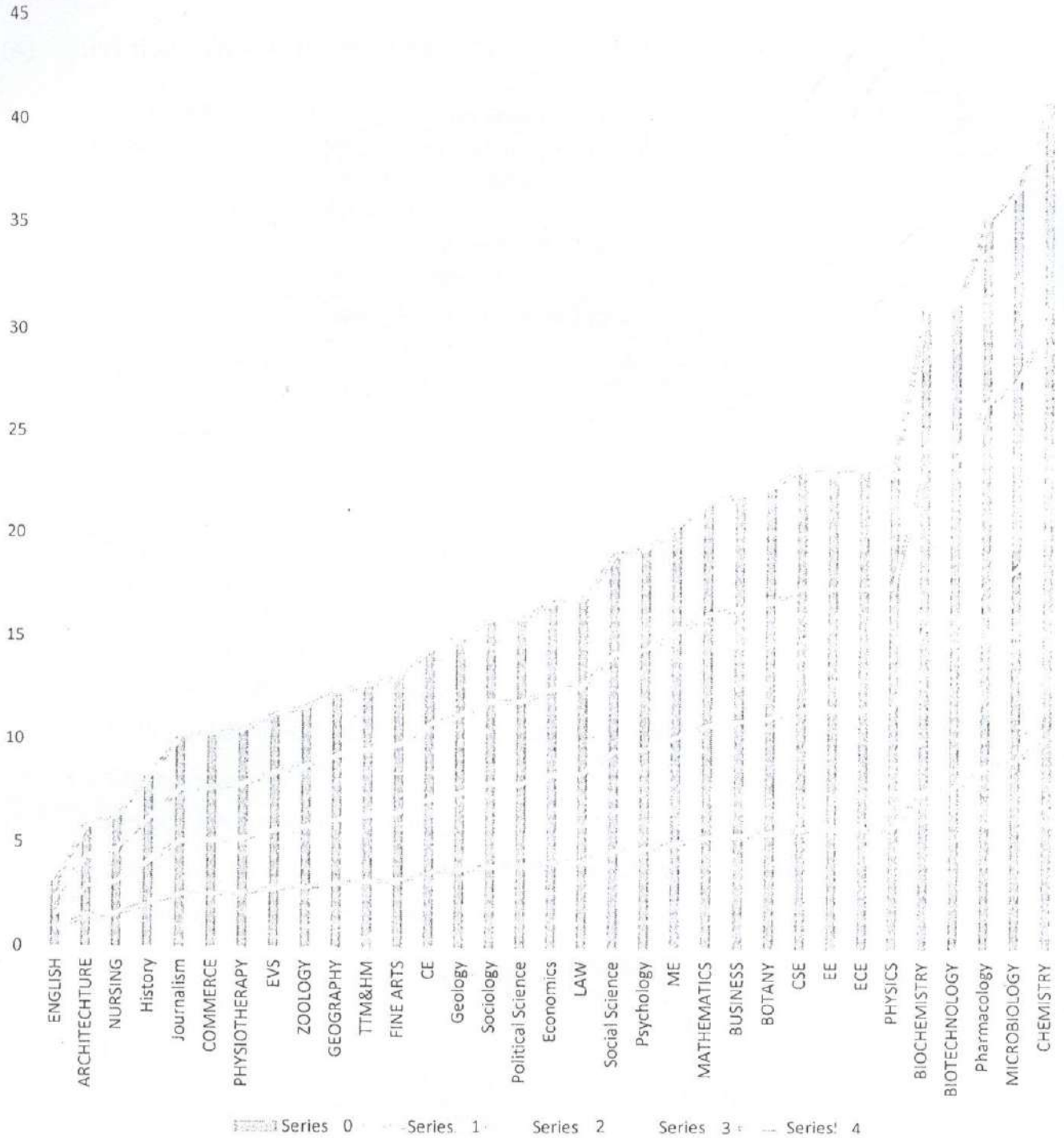
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# EQUIVALENCE GRAPH OF CITE SCORES



*Approval*  
23/12/22  
*Dr. Gautam Kumar*  
23/12/22

*Dr. Jini*

*Dr. Jini*  
23/12/22





Annexure II

(A) Incentive / Financial Award for Publication of Research Papers

Category	Cite Score	Financial Incentive
Category A	falling between Series 1 to 2 / above series 1, as per Annexure I	Rs. 20,000/- per paper
Category B	falling between Series 2 to 3 as per Annexure I	Rs. 10,000/- per paper
Category C	falling between Series 3 to 4 as per Annexure I	Rs. 7,500/- per paper
Category D	falling below Series 4 as per Annexure I	Rs. 5,000/- per paper

Note: [

- Quality of the research work will be counted only if the Journal is in the UGC CARE/SCOPUS/Web of Science /AHCI/SCIE/SSCI/SCI (**only in case of single author or main author**).
- Papers in conference proceedings shall not be considered.
- A Journal without cite score will be counted as zero cite score. So, research work published in such journals will not be counted.
- The highest cite score will be assumed the same for all sub-domains of a subject. For example, with respect to the subject of Chemistry the same cite score shall be applicable for the sub-domains of Physical Chemistry, Organic Chemistry, and Inorganic Chemistry.

*Agarwal*  
23/12/22  
*Angana Mondal*  
26/12/22

*Pratik Jai*  
26.12.22

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## Promotion of Student Research

RGU appreciates the innate creative, imaginative, and innovative faculties of the young students. Therefore, the University promotes research activities amongst its students at the Graduate and Post Graduate levels. The following mechanisms are in place to encourage and ensure effective student research activity at RGU.

- Student research at the RGU is carried out in the forms of Project work or Dissertation, Case Studies, etc. These provisions are embedded in the syllabi of the various academic programs of the University.
- Student Project Work, Dissertation, Case Studies are worked out in the respective departments by the faculty members with the guidance of the Deans of the Schools.
- Each student is assigned such work in the stipulated semester (s).
- A faculty member is assigned to every student to extend constant guidance in carrying out the allocated research work by the student.
- Students are also facilitated to present their research work in conferences and seminars within and outside the University.
- There is a strong emphasis on student publication in peer reviewed journals- especially for the post graduate students.
- The RGU has an Institutional Innovation Council (IIC) established under the aegis of the Ministry of Education, Government of India to promote innovation and research and to create an ecosystem of entrepreneurship development. All RGU students are motivated to participate in the activities of the IIC which include Hackathon, Ideation, Model making, software development, etc, under the supervision of faculty members.

**This policy will be effective retrospectively from AY 2019-20 onwards (as the incentive policy was approved in the 11<sup>th</sup> Board of Management meeting, held on 10<sup>th</sup> May 2019.)**

Approved by - Hon'ble Vice-Chancellor and Hon'ble Chancellor

*D. Goswami*  
23/12/22



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**RGU- Research Fellowship Policy.**

**1. INTRODUCTION**

The Assam Royal Global University (RGU) offers **RGU-Research Fellowship** to those students who have not qualified JRF etc from UGC/ CSIR etc and have registered themselves for **full time Ph.D. programme** in the Assam Royal Global University. The fellowship will be awarded subject to vacancy/ies available in the respective departments from time to time.

**2. OBJECTIVE**

The objective of the RGU-Research Fellowship Policy is to provide opportunity to competent and qualified candidates to undertake full time advanced studies and research leading to Ph.D. degree in the University.

**3. ELIGIBILITY**

- i. **Category -A:** Full time Ph.D. scholar without UGC NET (Eligibility for lectureship)/SET/SLET.
- ii. **Category -B:** Full time Ph.D. scholar with UGC NET (Eligibility for lectureship)/SET/SLET.

**4. FELLOWSHIP AMOUNT:**

Full time Ph.D. scholar selected for the RGU-Research Fellowship will be entitled to a financial support in two categories as:

- i. **Category -A:** Rs. 8,000/p.m. (Rupees Eight Thousand Only)
- ii. **Category -B:** Rs. 10,000/p.m. (Rupees Ten Thousand Only)

**5. CONTINUATION OF THE FELLOWSHIP:**

Scholar/s who have been awarded RGU-Research Fellowship will further receive the fellowship in the subsequent year/s, subject to their satisfactory performance on yearly basis. For example: RGU-Research Fellowship for 2<sup>nd</sup> year will be awarded based on the satisfactory performance of the fellowship holder during 1<sup>st</sup> year (*subject to availability of vacancy*) and so on. The Head of the Department/ Dean of the School will be required to submit the evaluation report to the Registrar, RGU for extension after due approval from the competent authority. However, no extension is permissible beyond the total tenure of three years.

**6. TERMS AND CONDITIONS**

- i. The Research fellowship holder scholar shall not accept or hold any position, paid or otherwise, or receive emoluments, salary, stipend, etc, from any other sources during the tenure of the RGU Research Fellowship.
- ii. The Research fellowship holder scholar, with the consent of the Guide, will have to assist the Guide/ Department/School/University in its academic work, which may include teaching, tutorials, evaluation, laboratory demonstration, supervision of fieldwork, library activities like group seminars, symposia, and any other academic activity, provided such work will not hinder his/ her

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- research work. The Guide shall also ensure that the progress and quality of research work is not adversely affected by other such related work.
- iii. The total amount of time to be spent on such academic/departmental activities **should not exceed ten hours per week** and for which he/she will not be entitled to any remuneration from the University. The fellowship holder shall be present in the university during the prescribed working hours; However, he/she may be permitted to spend time on research related activities, subject to the approval of the Guide/HOD. The fellowship holder shall abide by the rules and regulations of the University.
  - iv. Fellowship holder may avail Casual Leave and Medical Leave as per RGU Leave policy applicable for other full-time staff of the University from time to time.
  - v. The monthly attendance of the Research fellowship holder scholar has to be maintained in the respective department and has to be forwarded by HOD/HOI to the Academic Section, RGU within 2<sup>nd</sup> day of the subsequent month.
  - vi. In case, a fellowship holder decides to appear for positions elsewhere or desires to appear for competitive examination, he/she shall invariably seek permission from the Guide and competent authority of the University.
  - vii. Once the Ph.D. scholar accepts the fellowship, it is incumbent on him/her to continue the research for the normal tenure of the fellowship or for such lesser duration in which the original objectives of the research problem have been achieved. If the fellowship holder decides to discontinue before completion of one year, the entire amount of the fellowship has to be refunded to RGU.
  - viii. The fellowship holder must send a separate detailed consolidated report of the research work etc. done during the entire period of Fellowship, one month prior to the completion of the tenure of the Fellowship through the Guide /HOD/HOI to Registrar, RGU.
  - ix. The RGU-Research Fellowship may be terminated at any time during the tenure due to misconduct, unsatisfactory progress of research work or any work allotted by the Guide/ University to assist them, failure in any examination related to Ph.D., errors / misrepresentation found in documents such as mark sheets, certificates submitted to University, wherein the student is found ineligible for pursuing Ph.D. The decision of the URC will be final and binding.

**NOTE:**

- a) Scholar/s pursuing Ph.D. at RGU under "**Fee concession scheme**" are not entitled for RGU-Research Fellowship i.e., Fee concession and RGU- Research Fellowship cannot be availed together.
- b) In case a Ph.D. scholar, availing RGU- Research Fellowship, wishes to avail hostel/ transportation facilities, full hostel/ transportation fees as prescribed for other students will have to be paid in full.
- c) A Ph.D. scholar once disqualified/suffers a break in RGU- Research Fellowship, will not be eligible for further fellowship.
- d) The University authorities reserves the right to change/modify any clause/s of the policy which will be notified to the beneficiaries of this policy from time to time.

*Moon Moon*  
07/09/2021

*Approval*  
9/13/21

*Approval*  
11/3/21

*AH*  
29.05.21

*[Signature]*  
10/9/21



*Approval*  
11/23



### Acceptance for Award of RGU-RESEARCH FELLOWSHIP

1. Name of the Scholar:
2. Admission No. and Date:
3. Programme and School:
4. Department:
5. Roll No.
6. Registration No.:
7. Name of the Research Guide:
  - Designation with full contact details.
  - Phone number.
  - Email
6. Details of Examination Passed/Qualified (RGU - Ph.D. Entrance / UGC NET/ SET/ SLET/ GATE/ M.Phil./ JOINT CSIR-UGC/ other equivalent):

Affix your passport size photograph



7. JRF Fellowship already availed if any: (either in any other Institution/Project/ M. Phil. etc.)

Place:

Date:

Full signature of the Scholar

Full signature of the Chairperson, DRC/HOD/HOI

Name:

Designation:

*Mona Moni*  
09/03/2021

*Prasanna*  
9/3/21

*Abhishek*  
9/3/21

*Abhishek*  
09-03-21

*Prasanna*  
09/03/2021

